SCHOOL OF MATHEMATICS APPROVAL FORM FOR AN OUTSIDE COURSE UNIT

It is strongly recommended that you speak to your academic advisor before you complete this form.

Students who wish to take an outside course unit need written permission from lecturer of the new course (unless the outside course unit you want to take is one of those listed as an approved outside course in the School of Mathematics Undergraduate Student Handbook.

Students must complete this form and submit it to the Teaching and Learning Office who will pass it to your Year Tutor or Programme Director for approval. You will be informed if this request is approved by the Teaching and Learning Office.

Student’s Name
Registration Number:
Degree Programme
(for example, MMath Mathematics, BSc Mathematics with Financial Mathematics etc.)
Year of Study (2nd, 3rd, 4th)
Student’s University E-mail Address
Name of Academic Advisor
Code and Title of the Outside Course Unit which you want to take
Name and E-mail Address of the Lecturer of this Outside Course Unit
Have you taken the pre-requisites for the outside course unit which you want to take? 
Would taking this outside course unit lead to any timetable clashes? If so, please give full details.
Have you taken any outside course units in a previous year of your degree programme? If so, please list the code, title and credit rating of all the outside course units that you have taken in previous years?
Are you taking (or will you be taking) any other outside course units in the current academic year? If so, please give their code and title, and their credit rating.

(Third Year Students only) Are you taking (or will you be taking) any Level 2 course units in the current academic year? If so, please give their code and title, and their credit rating.

Does the outside course unit that you want to take overlap with any course units that you have taken (or will be taking) during your degree programme? If so, please give full details. (Continue on a separate sheet if necessary.)

Please give below any further information that you think may be relevant to this application.

PLEA S E SIGN THE FOLLOWING DECLARATION
I wish to seek approval to take the outside course unit given on the previous page of this form. I confirm that I have studied the syllabus for this outside course unit and I understand that it is my responsibility to ensure that I am eligible to take this outside course unit.

(Student’s Signature) ____________________________ (Date)

For office use only

I give permission for the above student to take the above outside course unit
Signed ____________________________ Date ____________________________