Congratulations & Welcome

Congratulations on gaining your place at The University of Manchester. This letter will detail what actions you need to take before you begin your studies as well as what to expect when you arrive in Welcome Week. During this week, which commences on Monday 21st September 2015, we will welcome you to the University and the School of Mathematics.

You will have already received, or will shortly be receiving your Crucial Guide 2015: Get Ready booklet. This guide contains important information to help you prepare for your new life in Manchester, and so it is important to read it thoroughly. If you haven’t received your booklet yet, you can view the electronic version of the ‘Get Ready Guide’ at:
http://www.welcome.manchester.ac.uk/getready/

Becoming a Member of the University

The above link will take you through the important steps of becoming a member of the University. You will need to complete the following in this order:

A: Activate Your Account (this will take you to the University IT Account Manager site where you will need to set up a user and email account)

B: Confirm Your Attendance

C: Register On-line

(B and C will take you to My Manchester Crucial Guide – Academic Life site)

We suggest, if you can, to do all this at home, before arriving in Manchester, so that you can start to access our online services and information.

Registration

You can start to register online from Tuesday 1st September – Tuesday 29th September. Registration is a crucial part of becoming a student of the University. It’s an online process that requires you to confirm personal details, check course information and pay – or make arrangements to pay – your tuition fees. You are not a member of the University and can’t access any of our services, including attending lectures, until you register. You will need to register at the beginning of each academic year of your degree programme with us. You will be fined a fee of £50 if you have not registered by 29th September and this will increase to £200 if you have not registered by 29th October, so please ensure you do register in good time.

All the information you need to register online is contained in the Crucial Guide 2015: Get Ready Booklet or electronically on-line from the welcome website:
http://www.welcome.manchester.ac.uk/getready/
If you have a query about confirmation of attendance or registration please contact the Student Services Centre on:

Tel: +44 (0)161 275 5000, option 4  
email: ssc@manchester.ac.uk

or contact the School

Tel: +44 (0)161 275 5800  
email: mathematics@manchester.ac.uk

Induction Module – Available from 7th September

After you have completed IT sign up and confirmed your place, you will gain access to the full view of My Manchester, your personal student portal (https://my.manchester.ac.uk/). You will need to log in with your new username and password. Once you have access to My Manchester, browse and familiarise yourself with the content in the tab headers. Before you arrive you will need to access the MATHS0000 Induction Module in Blackboard, the university’s online learning environment which can be found under the tab ‘Blackboard’.

The module will provide important information regarding your studies in the School of Mathematics, including the School’s Undergraduate Handbook, Mathematics Diagnostic Test, Semester dates, Contact information, Health and Safety and Academic Malpractice regulations and a copy of the Welcome Timetable. Please note that you must complete the Health and Safety and Academic Malpractice units by 9th November 2015 at the latest, failure to do so may prevent you from accessing coursework and examination grades.

We ask all students to complete a Mathematics Diagnostic Test, which is available in the MATHS0000 Induction Module. The diagnostic test is for your benefit to identify any gaps in your knowledge, and/or areas that you may need to improve on, results may be shared with your academic advisor, however they will not count towards your overall first year mark. You can complete the test from 7th September until 30th September, you can complete the test at home but if you have any difficulties or queries you can take the test in the Computer cluster in the Alan Turing building (campus map ref: 46) when you arrive in Manchester.

University Accommodation

By the time you have received this letter, most of you will have arranged your university accommodation. If this isn’t the case, or if you need any help or advice, you should contact the University Accommodation Office, telephone: 0161 275 2888, email accommodation@manchester.ac.uk

Welcome Week (21st – 25th September)

Welcome Week Timetable of Events
Welcome Week begins on Monday 21st September, and we have enclosed an itinerary of school events with this letter and by email. There is also a copy available on the MATHS0000 Induction Module in Blackboard. Please ensure that you read this thoroughly. Some events are for all students to attend but some are specific to your degree programme.

Welcome Week can be a challenging and exhilarating time, where you will be meeting both academic and support staff and will enjoy a range of social events. You’ll need to absorb and process a great deal of information in a relatively short period of time – so try to be as prepared as possible before you arrive.

If you have any queries regarding the registration process or Welcome Week please email the Teaching and Learning Office at mathematics@manchester.ac.uk or telephone +44 (0)161 275 5800.

We look forward to meeting you soon.

Yours sincerely,

Dr Charles Eaton
First Year Tutor