Tier 4 Visa Attendance Monitoring Census

The University operates attendance monitoring census points within the academic year in order to confirm the attendance of students holding a Tier 4 Student Visa. This is to ensure the University meets the UKVI statutory requirements as a sponsor of Tier 4 students and its responsibilities in accordance with its Highly Trusted Sponsor status.

If you are a Tier 4 visa holder, you must attend these attendance monitoring census points, in addition to complying with the School’s own programme attendance requirements.

When are the census points?

In the 2014/15 academic year, the attendance monitoring census points will be during the following periods:

<table>
<thead>
<tr>
<th>Month</th>
<th>Dates</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2014</td>
<td>29 September - 13 October 2014</td>
<td>All active Tier 4 students</td>
</tr>
<tr>
<td>January 2015</td>
<td>12 - 26 January 2015</td>
<td>All active Tier 4 students</td>
</tr>
<tr>
<td>May 2015</td>
<td>13 May - 3 June 2015</td>
<td>All active Tier 4 students</td>
</tr>
<tr>
<td>July 2015</td>
<td>17 July - 3 August 2015</td>
<td>Active PGT, PGR and visiting students only</td>
</tr>
</tbody>
</table>

Please note:

- If you are a new student, registration is your first point to confirm your attendance at the University and you will not be required to attend a further census point in October 2014.
- Postgraduate taught and research students will also have an additional attendance monitoring census point in the period **17 July – 3 August 2015**
- You will receive an e-mail from the School to confirm when and where you should attend to have your attendance confirmed. You must check your University e-mail account regularly. Failure to check your e-mail account is not a valid reason to be absent from a census point.

What if a Tier 4 student cannot attend a census point?

If you cannot attend in person due to a valid reason which includes: illness; placement; field studies; on year abroad; research work; or any other reason connected to your programme of study, you must email the School mathematics@manchester.ac.uk to inform us of your absence and your inability to attend in person. In the case of illness, you must provide a copy of a medical certificate. If you are in this position you should report in person to the School as soon as possible after you return to campus.

Students who are recorded as interrupting their studies are not expected to attend during their period of interruption.
What happens if a student does not attend a census point?

The School must be able to confirm your presence to the UKVI by the end of each census point in the academic year. If you do not attend a census point when required by your School and you do not provide a valid explanation for your absence you will be deemed to be “not in attendance”.

Those students identified as “not in attendance” will be reported to the UKVI and the University will cease to sponsor the student’s Tier 4 visa. The Tier 4 visa will then be curtailed and the student must leave the UK within 60 days

Further information

For more information on Tier 4 visas: 
www.ukba.homeoffice.gov.uk/visas-immigration/studying/adult-students/

If you have any concerns about the attendance monitoring census points, or your Tier 4 visa status, please contact visa@manchester.ac.uk